

Minutes
Regular Council Meeting
3 South Main Street
Thornville, OH
July 27, 2020

Council Members:

Lynne Snider
Josh Hultgren
Daria Carr
Erica O'Neill
Sterling Krout
Gina Kaetzel

Other Village Officials:

Dan Harmon, Mayor
Traci Sturgill, Village Administrator
Dan Williams, Chief of Police
Stephanie Reyher, Clerk of Council

Guests Present: Nathaniel Johnson

Call to Order/ Pledge of Allegiance:

Mayor Dan Harmon called the Village of Thornville Regular Council Meeting to order on July 27, 2020 at 7:00 p.m. by saying the Pledge of Allegiance.

Roll Call:

Roll Call taken was taken with Council President Josh Hultgren, Councilmember Daria Carr, Councilmember Erica O'Neill and Councilmember Gina Kaetzel present. Councilmember Sterling Krout and Councilmember Lynne Snider were absent.

Motion to Amend the Business Agenda for Monday, July 27, 2020: Mayor Dan Harmon requested a **Motion** to amend the Business Agenda for the Regular Council Meeting on Monday July 27, 2020 for the correction of items 19-22 and 15-18, just to approve the change of numbers. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr - aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 4-0

Motion to Approve the Amended Business Agenda for Monday July 27, 2020: Mayor Dan Harmon requested a **Motion** to approve the Amended Business Agenda for the Regular Council Meeting on Monday July 27, 2020. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 4-0

Motion to Approve the Minutes from the Special Council Meeting on June 24, 2020: Mayor Dan Harmon requested a **Motion** to approve the minutes from Special Council meeting on June 24, 2020. A **Motion** was made by Councilmember Erica O'Neill and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr – aye
Gina Kaetzel – aye
Erica O'Neill - aye
Motion passed 4-0

Presentation of Bills:

Mayor Dan Harmon asked for a **Motion** to pay the bills for June 2020. A **Motion** was made by Councilmember Erica O'Neill and was seconded by Council President Josh Hultgren . A roll call vote was taken.

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Josh Hultgren -aye
Daria Carr – aye
Gina Kaetzel – aye
Erica O’Neill - aye
Motion passed 4-0

Bank Reconciliation: Mayor Dan Harmon presented the Bank Reconciliation.

With no further discussion held Councilmember Gina Kaetzel made a **Motion** to receive the bank reconciliation for June 30, 2020 and was seconded by Councilmember Erica O’Neill. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr – aye
Gina Kaetzel – aye
Erica O’Neill - aye
Motion passed 4-0

Fiscal Officer’s Report- Fiscal Officer Melissa Tremblay – No update, Fiscal Officer Melissa Tremblay was absent.

Police Report for June 2020 – Chief Dan Williams – Chief Dan Williams shared the Police Report for June 2020. They were 15 traffic stop, 6 traffic citations and 2 parking violations. Mayor Dan Harmon asked where the parking violations were located. Chief Dan Williams said the violations were from parking on the curb on West Columbus Street.

Administrator’s Report: Village Administrator Traci Sturgill – Village Administrator Traci Sturgill said she talked to the Perry County Health Department about the Food Truck Festival and as of last week they were fine with having it and they would help with writing up a plan and discuss any sanitary issues we may have. She said she is not sure if that will change with Covid 19 cases rising so she recommends that we wait to plan the festival until we see what happens. Mayor Dan Harmon agreed. Village Administrator Traci Sturgill said that the in-car computers are ready at Newark Police Department and they will let us know when Chief Dan Williams can go pick those up. There are three, possibly four available. Paul Brown Construction will start on the street repairs next week. The water contract will be sent out to everyone to review and it will be added to the agenda for Committee Meetings next week. We can move the pool system update to Committee Meetings also since Councilmember Sterling Krout and Councilmember Lynne Snider are absent.

Mayor’s Report for June 2020: Mayor Dan Harmon presented the Mayors Report

➤ **Monthly Water Report to Perry County Commissioners for June 2020:**
Mayor Harmon asked for a **Motion** to receive the monthly water report to Perry County Commissioners for June 2020. With no discussion held, a **Motion** was made by Council President Josh Hultgren to receive the Monthly Water Report to the Perry County Commissioners for June 2020 and was seconded by Councilmember Erica O’Neill. A roll call vote was taken.

Josh Hultgren -aye
Daria Carr – aye
Gina Kaetzel – aye
Erica O’Neill - aye
Motion passed 4-0

➤ **Monthly Water Report to Council for June 2020:**
Mayor Harmon asked for a **Motion** to receive the monthly water report to Council for June 2020. With no discussion held, Council President Josh Hultgren made a **Motion** to receive the Water Report to Council for June 2020 and was seconded by Councilmember Erica O’Neill. A roll call vote was taken.

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Josh Hultgren -aye
Daria Carr - aye
Gina Kaetzel - aye
Erica O'Neill - aye
Motion passed 4-0

Mayor's Court Report for June 2020: Mayor Dan Harmon asked for a **Motion** to receive the Mayor's Court Report for June 2020. A **Motion** was made by Councilmember Daria Carr and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Daria Carr - aye
Erica O'Neill -aye
Josh Hultgren - aye
Gina Kaetzel -aye
Motion passed 4-0

Committee Reports for July 2020:

- **Parks and Rec - Village Administrator Traci Sturgill:** Talked about the Country Fair being cancelled and the Food Truck Festival.
- **Personnel - Committee Chair Josh Hultgren:** Discussed moving Ordinance #20-11 to Council. Also discussed cost of living raises and medical insurance premiums. These went up 5.94% which is less than we anticipated.
- **Public Facilities & Safety- Committee Chair Josh Hultgren:** Discussed the Deer Trails Estates project. Discussed CARES act and decided that we had not spent enough money on supplies related to Covid 19 to take advantage of that. Complete Streets Project, discussed ideas on what to do with the \$4500 that could be granted to us that could improve the village. Worked through the items needed for the police department and we are checking items off of that list. Discussed purchasing an AED, we feel it necessary as it is a matter of life and death.
- **Finance Committee - Committee Chair Daria Carr -** Discussed some issues touched on by Public Facilities and Safety Committee with regard to the police levy. We clarified that if we wanted to do a replacement or renewal levy it does not have to be double the amount or 5%, we can do it for less than that. Everyone was on board with waiting until next year to put this on the ballot. We voted to move to Council Ordinance #20-10. We reviewed the AED purchase. Committee Chair Daria Carr said she thinks it was Fiscal Officer Melissa Tremblay who suggested using the Shelley funds to purchase the AEDs. We also talked about the pool system upgrade which was around \$130,000. Chief Dan Williams received a donation and we were trying to see if we needed to do anything with that in order to accept it. Village Administrator Traci Sturgill said that she couldn't find anything where we needed to do anything to accept the donation unless the donor wanted documentation for taxes.
- **Ad Hoc Committee - Committee Chair Sterling Krout -** Did not meet.

Unfinished Business: None

New Business:

- **RESOLUTION #20-08 A RESOLUTION CONCURRING WITH THE MAYOR'S FINAL APPOINTMENT OF DANIEL T WILLIAMS AS THE FULL-TIME POLICE CHIEF FOR THE VILLAGE OF THORNVILLE, OHIO AND DECLARING AN EMERGENCY.**
1ST Reading

Mayor Dan Harmon asked for a **Motion** to suspend the rules and pass as an emergency Resolution #20-08. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Gina Kaetzel. A roll call vote was taken.

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Gina Kaetzel – aye
Daria Carr – aye
Erica O'Neill – aye
Motion passed 4-0

Mayor Dan Harmon asked for a **Motion** to adopt Resolution #20-08 and pass as emergency. A **Motion** was made by Council President Josh Hultgren and was seconded by Councilmember Erica O'Neill. A roll call vote was taken.

Josh Hultgren – aye
Erica O'Neill – aye
Daria Carr – aye
Gina Kaetzel – aye
Motion passed 4-0

- **ORDINANCE #20-10 AN ORDINANCE TO AMEND ORDINANCE #19-16 (THE ANNUAL APPROPRIATION ORDINANCE), THEREBY REVISING SUMS FOR OPERATING EXPENSES AND DECLARING AN EMERGENCY.**
1st Reading

Village Administrator Traci Sturgill said that she had an update to Ordinance #20-10. She discussed with Council changing the wording of the Ordinance. She had sent the change in wording to our attorney and received his approval.

- **ORDINANCE #20-11 AN ORDINANCE ESTABLISHING A NEW COMPENSATION AND PAY SCHEDULE FOR CERTAIN POSITIONS WITHIN THE VILLAGE OF THORNVILLE, REPEALING ALL PRIOR SALARY ORDINANCES AND DECLARING AN EMERGENCY.**
1st Reading

- Credit Card Policy Update – Village Administrator Traci Sturgill said that this is an update that we do quarterly showing who has a credit card. Council President Josh Hultgren said that it shows two cards that were expired, one in March and one in May of 2020. Village Administrator Traci Sturgill said that those are the correct dates and the cards are still being used but she will look into it.
- Pool Upgrades – Will discuss at Committees
- Village Administrator Traci Sturgill wanted to do an update on trash bids. She said the ad for bids is going out in the newspaper tomorrow and next Wednesday for the two weeks that it is required to run. On August 7th, we will be doing a pre bid teleconference on Zoom for any potential bidders that have questions. She said that Council does not have to be on that call unless they would like to listen in. She added that the bids have to be in on August 17th. They will be in and ready to review at the next Council meeting.

Council Comments: None

Citizens Comments: None

Announcements: Village Administrator Traci Sturgill said Congratulation to Chief Dan Williams.

Adjournment:

Mayor Dan Harmon asked for a **Motion** to adjourn. A **Motion** was made by Councilmember Gina Kaetzel and was seconded by Council President Josh Hultgren. A roll call vote was taken.

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Josh Hultgren -aye
Daria Carr - aye
Gina Kaetzel - aye
Erica O'Neill - aye
Motion passed 4-0

Meeting concluded at 7:30 p.m.



Mayor Dan Harmon



Stephanie Reyher, Council Clerk